

# Are you having problems registering on the SAWomEng website??

## Here is a step by step guide on how to register for the first time:

1. Click on the register button with the pencil logo next to it from the SAWomEng home page or any other page on the website:



2. This will take you to a webpage that looks like this:



3. Fill out your registration details in all the required fields denoted with a \*.
4. Read through and confirm that you agree to the "Terms and Conditions" by clicking on the box next to this icon.

Please provide us with the following answers:

Are you a past delegate of an SAWomEng conference?:  If so, which year?

How have you heard about SAWomEng:

Indicate your preferred interest in joining us:

Upload profile pic (size < 1mb)

I agree to the [terms & conditions](#)

5. Once you have clicked register a page like this will come up – before closing this browser access your email to retrieve your activation code. Then enter this activation code into the required field and click activate:

### REGISTRATION STATUS

**Thank you for registering... your registration is pending upon confirmation.**

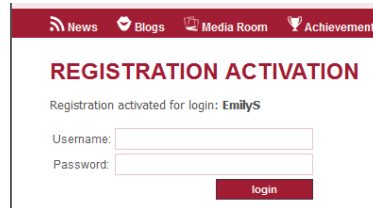
An activation code has been sent to your email address [schemi003@uct.ac.za](mailto:schemi003@uct.ac.za). If you still haven't received it after 5 minutes, click here to resend activation code

To activate your registration now, check your email and enter the activation code below:

Email Address:

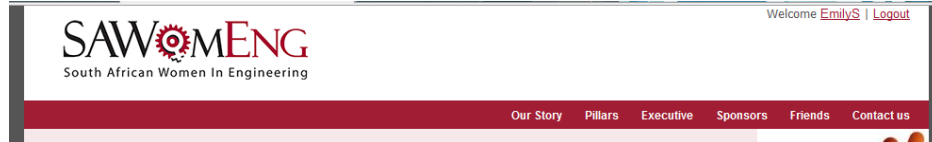
Activation Code:

6. You will then be taken to a page that looks like this:



The screenshot shows a web page with a dark red header containing navigation links: News, Blogs, Media Room, and Achievements. The main heading is "REGISTRATION ACTIVATION" in red. Below it, the text reads "Registration activated for login: EmilyS". There are two input fields: "Username:" and "Password:". A red "login" button is positioned below the password field.

7. Enter the same Login Name (username) that you put into your registration form as shown in step 2. You will then be taken to the SAWomEng website as a logged in member.
8. If you are unsure whether you have been logged in, take a look at the top right hand corner of the page as shown below. It will say "Welcome ...Username" and it will give you the option to log out.



If you are still unsuccessful, please email: [networking@sawomeng.org.za](mailto:networking@sawomeng.org.za)